

**Minutes of Regular Meeting of the Board of Trustees
Basil Joint Fire District
December 18th 2008**

1. **Call to order**--Meeting was called to order with the pledge to the flag at 7:03 p.m.
2. **Roll Call**-- The Clerk called the roll. Present were Board members Billy Phillips, Fred Reedy, and Judy Landis, Chief Rob Cooley and Clerk Stephan Monroe. Rick Miller and Nancy Montell were not present.
3. **Approve minutes**-
 - 3.1. Correction to November minutes paragraph 8.2 It was determined....Motion by Mr. Reedy, Montell, second by Ms. Landis to approve the November 20th as corrected. Motion carried with three yes votes.
4. **Visitors present**: Asst. Chief Farmer was present.
5. **Finance Review**- (see attached) The Clerk reviewed with the Board the financial report with the Board. Board took the following action:
 - 5.1. Clerk Monroe requested of the board authority to make any transfers that may be needed to complete the payroll ending Dec. 31st. Motion to approve by Ms. Landis, second by Mr. Reedy. Motion passed by a unanimous 3-0 vote.
 - 5.2. The bank reconciliation report for November was available for review by the Board members present.
6. **Purchase Requests**
 - 6.1. - **Requisitions**-Chief Cooley then presented a list of 4 requests for purchases. (See attached) In addition, the chief had two additional requests. (Finley Fire \$300 for a valve for E610 & Orbitech via Nextel for \$449.97 for replacement phones) Clerk Monroe also asked that the Board approve a purchase order to Masimo to purchase Rad 57 meters via funds received from the Shriners in the amount of \$8,000. Clerk Monroe advised that funds are needed in 10A09C. before approving the requests.
 - 6.1.1. Motion by Mr. Reedy, second by Ms Landis to transfer \$300 from 10A06 to 10A09C. Motion carried by unanimous 3-0 vote.
 - 6.1.2. Motion to approve all requests as presented including the added requests by Ms. Landis and seconded by Mr. Reedy. Motion passed by a unanimous 3-0 yes vote.
 - 6.2. **Emergency Repairs**-No action needed this month.
7. **Bills for approval** –Clerk Monroe presented pending warrants 39943 thru-39975 (list attached) and payroll direct deposit #52 for approval. One additional invoice was presented for payment approval to Nautilus for \$2777.00. Motion to approve all presented was made by Ms. Landis and second by Mr. Reedy. Motion passed by unanimous vote.
8. **Old Business**-
 - 8.1. **2009 Appropriations** Fiscal Office Monroe presented for approval the 2009 Appropriation figures prepared a the December 11th workshop. (attached) Mr. Reedy made the motion to approve the 2009 appropriations totaling \$1,643,853.for all funds as presented. Ms. Landis seconded the motion. Roll call vote as follows: Mr. Reedy-yes; Ms. Landis – yes; Mr. Phillips – yes. Motion carried.

9. Chief's Report (attached) -Chief Cooley presented the Chief's Report to the Board. The Board took no action on the report as presented.

Additional items

9.1. Chief Cooley advised the Board that 4 area churches are attempting to get grant funds to purchase AED's The Fairfield Foundation is considering the request but would prefer to provide the funds to the Fire District and have the Fire District purchase the units for the churches. The Chief asked for approval by the Board. Motion by Mr. Reedy, second by Ms. Landis to approve the request.

9.2. Toy Drive update- Chief Cooley stated that he had a report from Steve Denny that the firefighters have been able to help 31 kids to date this year and thanked the Board members for their donation.

10. New Business-

10.1. No new business

11. Adjournment- being no further business to discuss, motion to adjourn by Ms. Landis meeting adjourned at 7:45 pm.

_____ **Chairman**

_____ **Clerk**